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**Resilia Newcomer Wellness Centre** is an incorporated, non-profit, charitable organization with its own Board of Directors. Resilia serves the people of Winnipeg and other communities in Manitoba in four major ways: As an United Way agency it offers affordable therapy to couples, families and individuals; It provides the clinical facility where students in the Master of Marriage and Family Therapy (MMFT) program at the University of Winnipeg do the majority of their clinical training; We have a vibrant Newcomer Community Development Program funded through the Government of Canada and the Province of Manitoba that assists newcomers in successful settlement in our community; We lead a unique service model that brings together community, community-based agencies and the formal mental health system in an interdisciplinary team that provides for the needs of newcomers with moderate to severe trauma/PTSD through clinical treatment, cultural healing, trauma informed services and therapy. Resilia strives to be culturally sensitive, inclusive, and accessible.

We are seeking:

**One year term – Maternity Leave Coverage (start date April 15, 2026)**  
**0.8 EFT Newcomer Mental Health Program Coordinator/Clinical Therapist**  
**Salary Range: \$70,000.00 - \$74,000.00 (pro-rated).**

Students in their final practicum year of the Master of Marriage and Family Therapy program may be considered if they can demonstrate appropriate knowledge and experience related to the required duties.

**Position Overview:** The Newcomer Mental Health Program Coordinator will provide support and leadership for Resilia's Newcomer Community Collaborative Mental Health (NMHP) program. This position reports to the Executive Director of Resilia. The incumbent will demonstrate leadership that is supportive, constructive, and empowering and have a passion for clinical therapy work, program development, and coordinating teams.

**.4 EFT Coordinator Duties include:**

- Provide assistance, coordination, administrative and clinical support to staff within Newcomer Mental Health Program (*Please note there is a clinical specialist for this program*)
- Coordinate program referrals including assisting intake staff with making recommendations based on program criteria and client registration
- Engage in data collection, preparation, and submission of quarterly and annual reporting
- Work with the team who manages our Electronic File Management System (CARMIS) to report any challenges for repair and request new features as needed
- Network, liaise and collaborate with external service providers, community partners, ethnocultural communities, faith groups, stakeholders and agency partners
- Manage partnerships with specific other organizations as formalized in the funding agreement
- Organize monthly peer consults and group consultations with the psychiatrist
- Facilitate and deliver presentations/workshops to the larger community as needed
- Attend staff meetings and participate in regular gatherings of agency staff to build community and foster professional development
- Assist with program evaluation activities and program promotion as needed

**.4 EFT Clinical Therapist Duties include:**

- Maintain caseload of therapy clients as deemed appropriate for hours scheduled
- Complete standard assessments and case planning for your assigned clients
- Engage in brief (12 session) and extended (unlimited) trauma therapy with a diverse caseload of newcomer clients

- Keep appropriate clinical documentation of client sessions, assessments, and other communications within our electronic file management system (CARMIS)
- Participate actively in peer consults, group consults with psychiatry and psychology, and program meetings
- Work with interpreters as needed to make therapy sessions accessible to client base
- Engage with intake staff to take on new files as needed
- Respond to coordinator requests for other data as needed for reporting
- Seek support from clinical supervisor as needed, as well as from colleagues and program coordinator

**Qualifications and skills needed:**

- Masters of Marriage & Family Therapy preferred. Master of Social Work or related discipline with extensive counselling experience will also be considered. You must be registered with the appropriate governing/accreditation body.
- Experience related to Trauma, War Trauma, Trauma-informed Care, PTSD, Group facilitation, and working across cultures
- Strong organizational and communication skills (both written and verbal)
- Demonstrated strong clinical skills working with diverse client population
- Demonstrated experience working with refugees and interpreters and knowledge and experience of refugee process, experiences and supports
- Fluency in languages relevant to our client populations is considered an asset
- Demonstrated proficiency in Microsoft Office (Word, Excel, PowerPoint, Outlook) required
- Demonstrated ability to establish and maintain strong working relationships with others and manage teams
- Demonstrated ability to effectively manage multiple priorities and meet deadlines
- Demonstrated ability in taking initiative and working well under limited supervision
- Demonstrated ability to maintain confidentiality when dealing with private/sensitive information
- Demonstrated ability to remain calm and composed during stressful/emotionally charged situations

**Please submit cover letter, resume & three letters of reference by February 27, 2026 to:**

Wanda Yamamoto, Director of Finance & Administration  
 Resilia Community Wellness Centre  
 Email: w.yamamoto@resiliacentre.ca

**Resilia is committed to equity, diversity and inclusion and recognizes that a diverse staff enriches the work and is essential to institutional excellence. We welcome applications from all qualified individuals and encourage women, racialized persons, Indigenous persons, persons with disabilities, and 2SLGBTQ+ persons to confidentially self-identify at time of application.**

**We thank all who apply and advise that only those selected for an interview will be contacted.**

Resilia Community Wellness Centre requires a Criminal Record and Child/Adult Abuse Registry check prior to finalizing the appointment of a successful candidate.